Team Software Project

# *Notes for Meeting to be held on 28/01/2025*

## *1. Attendance*

* Sam Reading
* Oliver Simons
* Lucas Downer
* Michael Brodrick

## *2. Absence*

No one, all in attendance.

## *3. Notes of Last meeting*

Nothing its first meeting

## *4. Notes of this meeting*

General quiz, snakes and ladders, Wordle, Black jack. Discussed different ideas about what the project would be to make sure everyone gets a good amount of work and it being possible to make within the time frame. Our leading idea is Education Wordle.

Team Members each assigned role:

| Sam - Team Leader | Michael - Meeting Manager | Lucas - Lead Research | Oliver - Quality Assurance Manager |
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We're going to try and follow the Extreme programming methodology mainly but also aspects of sprint/agile on top.

## 5. Each team member to update on current progress according to work allocation

Everyone is Researching and looking into our options.

## *6. Confirmed actions for next meeting*

Starting to make things and getting our bearings when we start. Set up Github and ways of communication.

## *7. Date of the next meeting 31/01/2025*

It will last 2 hours.

## *8. Any Other Business*

No due to it being the first meeting.